



Saansad Adarsh Gram Yojana SAGY

Towards holistic development of villages...

Ready Reckoner & Frequently Asked Questions

Department of Rural Development
Ministry of Rural Development
Government of India



Ready Reckoner

Role of MP - to be the CATALYST

1. **Bring village together** - inspiring it towards collective responsibility and collective action
2. **Guide** - provide support in planning - set targets, structure programs, bring best practices
3. **Facilitate** - connect with other stake holders ... help completing government processes etc

Principles

There is no money in this scheme - it is:

A. Primarily about, **Unleashing People Power**

- Change is to be driven not through Government processes / Government coffers ... but by People Power over and above what the Government may or may not do ... the people must (**Seva** ... collective ownership / responsibility)
 - a. Inculcate Pride in Village
 - b. Encourage Societal Change / Behavioral Change
 - c. Take Collective Responsibility
 - d. Initiate People Projects

B. **Converging & Implementing existing Government Schemes / Programmes**

- Change is possible in the existing setup (existing officers, schemes, resources) - hence, emphasis on converging and implementing existing schemes in time ... in the right way ... ensuring output and outcome on the ground
- Not about allocating additional funds or starting new schemes ... not about new projects / funds for construction, infrastructure etc

Bottom-up approach

- **MP is not adopting the village ... the Village is adopting the MP**

- Furthermore, each MP is to evolve his own model of village development, customized to local resources and traditional strengths
- A system of cross-learning & sharing of best practices built into the Yojana

Localize as much as possible - deepening Self Sufficiency

- Ensure resident villagers, especially Youth drive the process
- Also tap into successful people who trace their origins back to village
- Villagers (Women, Youth, Children, Farmers etc) get together and map out:
 - a. What do they want
 - b. What all can be done
 - c. How this can be done
- Build around local resources and traditional strengths
- Champion local history, heroes, heritage, language
- The idea is for these 'model villages' to SPUR others around it on a similar developmental path ... inspire others to also aspire for the same ... sparking of a constructive competition
- Generate upward pressure from the people on the government / bureaucracy to deliver

Actionable Ideas (suggestions)

(A) Unleashing People's Power

(i) Inculcate Pride in the Village

1. Create a **Village People Database**:

- a. Identify **Successful ex-residents** of the village who have moved on to other places ... who have gone on to achieve something
 - o Encourage them to come back periodically (eg. Village Birthday), share experiences
 - o Create opportunities in their own fields (eg. sport person opens a small

- training academy, dancer does a show, businessman offer internships etc)
- b. Identify **Freedom Fighter / Martyr** (Soldier / Policeman) born in the village celebrate their birthdays ... tell children of the village about them and their lives on this day
 - c. Identify **Elders** of village children have sessions about what it was during their time
2. Identify **Village's Birthday** and celebrate every year ... invite successful ex-residents
 3. Have a **Village Song** (Adarsh Gaan)
 4. Find the **Oldest Tree** in the village school teacher takes children to it ... that even your grandfather, great grandfather played under it
- (ii) Encourage Societal Change / Behavioral Change
5. Celebrate School Enrolment Day ensuring every child in the village goes to school
 - Enroll each child amidst festivity give chocolates/ stationary etc in their honour
 - Identify those children who have dropped out and village elders go to their families to counsel ensuring there is **Zero Drop Out**
 - Felicitate / Thank Teachers
 - Teachers have an Open house with all villagers
 - Encourage Villagers to contribute to the School
 6. Nurture a culture of **active alumni involvement** - create a Village **School Alumni Database**... invite ex-Students back on special occasions (eg. School Enrolment Day) ... to counsel students ... share experiences...be the bridge to the outside world
 7. Ensure every child **washes hand** before eating
 8. Encourage Adult Education through **Evening Classes** in Village School **100% Literacy**

9. When **daughter is born** celebrate as a festival

- Sow 5 trees when she is born... at time of marriage, selling them will cover costs

10. Malnutrition in child and maternal mortality to be reduced in villages with the involvement on community;

11. Families in villages may celebrate with school students during their mid-day meal specific occasions in their life;

12. Cow dung in the village can be deposited in a '**Gobar Bank**' and a common gas plant could be built for the village so that Gas is supplied to the entire village;

13. Every village may celebrate its birthday like a festival when everybody will come together and they will think about what can be done for the village.

14. Establish a society-driven development approach rather than a government-driven one. Increase people's participation along with government facilitation

15. Elders set up a **conflict resolution mechanism** ensuring all disputes are resolved internally in the village itself

16. Build community pressure against risky behaviour - alcoholism, smoking, substance abuse

17. Build community consensus against Un-touchability... segregation of any kind (Religious, Caste, Race etc)

(iii) Take Collective Responsibility & Action

18. Village takes responsibility of ensuring it has **no malnourished child**

a. Village as a whole ensures that during child birth in poor households the pregnant mother and new-born child get sufficient nourishment

b. Villagers donate one nutritious snack (banana, date etc) to all school children on days of celebration (birthdays, anniversary, death anniversary etc)

c. Have a special milk can at the village's commercial milk collection point, as an option for villagers to donate a small portion from their daily collection, to be given to the needy children in the village

19. Village takes responsibility of looking after its **Aged**
20. Develop a parallel model of **Holistic Healthcare**
 - a. **Tradition Medicine** (like Ayurveda) - mobilize elder women into providing local, household, home-made remedies for all ..
 - b. Encourage **Yoga**
 - c. Encourage Physical Activity like **Sports Village Sports Ground**
21. Villagers constitute **Mohalla committees** to look after specific responsibilities on a **weekly rotation** basis
 - a. **Review village school** cleanliness, toilet, library, lab, computers working etc
 - b. **Clean village public spaces** village centre, roads, ponds [**Swacch Bharat Campaign**]
22. **Village Youth form Team** to generate awareness / hand-hold the village
 - a. **100% Registration** of Births and Deaths
 - b. Ensure **100% Vaccination**... take children to the vaccination camp
 - c. Ensure universal coverage and delivery of **Welfare benefits** for all eligible Pension, Scholarships, Health Insurance (RSBY), PDS etc ... wherever possible straight to individual bank accounts
 - d. Study all **schemes** (welfare and otherwise) village / villagers are eligible for, and **counsel/guide** them regarding the same ... put up **posters** explaining the same in public space

(iv) Initiate People's Projects
23. Build **water retention structures** (boribundh, village ponds etc) village does not let one drop of rainwater leave the village
24. **Plant trees** all over the village nurturing a truly Green Village
25. Create a **Village Library** encouraging a culture of reading ... powered by donations from well-off villagers, successful ex-residents etc

- Especially encourage stocking of local authors in vernacular richer in local references, cultural anecdotes, socio-political understanding
26. Set up a **Village Computer Lab** empowering the villagers, and youth in particular with a window to the World ... once again, powered by
 - Children in particular, to be given **Digital Literacy**
 27. Set up an **Animal Hostel** common facility where all the village's dairy animals are housed ... ensuring homes remain clean ... and animals have quality services/infrastructure
 28. Organize an **Animal Health Camp**
 29. Set up a Village Women Self Help Group (**SHG**)

(B) Converging & Implementing existing Government Schemes / Programs

1. Ensure every villager has an **Aadhar number**-work with UIDAI to organize a special enrolment drive if required
2. Ensure every village household has a **PM Jan Dhan Bank Account**-work with the local Bank to organize a special enrolment drive, if required
3. Ensure every villager has a **Voter ID card**-work with Election Commission to organize a special enrolment drive if required
4. Ensure a **Soil Health Card** for every Farm
5. Ensure **Open Defecation Free** village
 - a. Ensure every **household** has a Toilet:work with Collector / Ministry of Rural Development to facilitate implementation of existing ones
 - b. Ensure every **school** has a Toilet, especially Girl Toilet tap into on-going Gol programme to build Toilets in all Schools by Aug 2015
6. Ensure setting up of **Common Service Centre** ... connected through National Optical Fibre Network [**NOFN**]
7. Regularly hold **Gram Sabhas** (at least 4 times a year) ... hold **Mahila Gram Sabha** and **Yuva Gram Sabha** before the same
8. Ensure **proactive public disclosure** of all information pertaining to projects

being executed in the village (beneficiaries, budgets, expenditure, progress etc) on notice boards in the local language

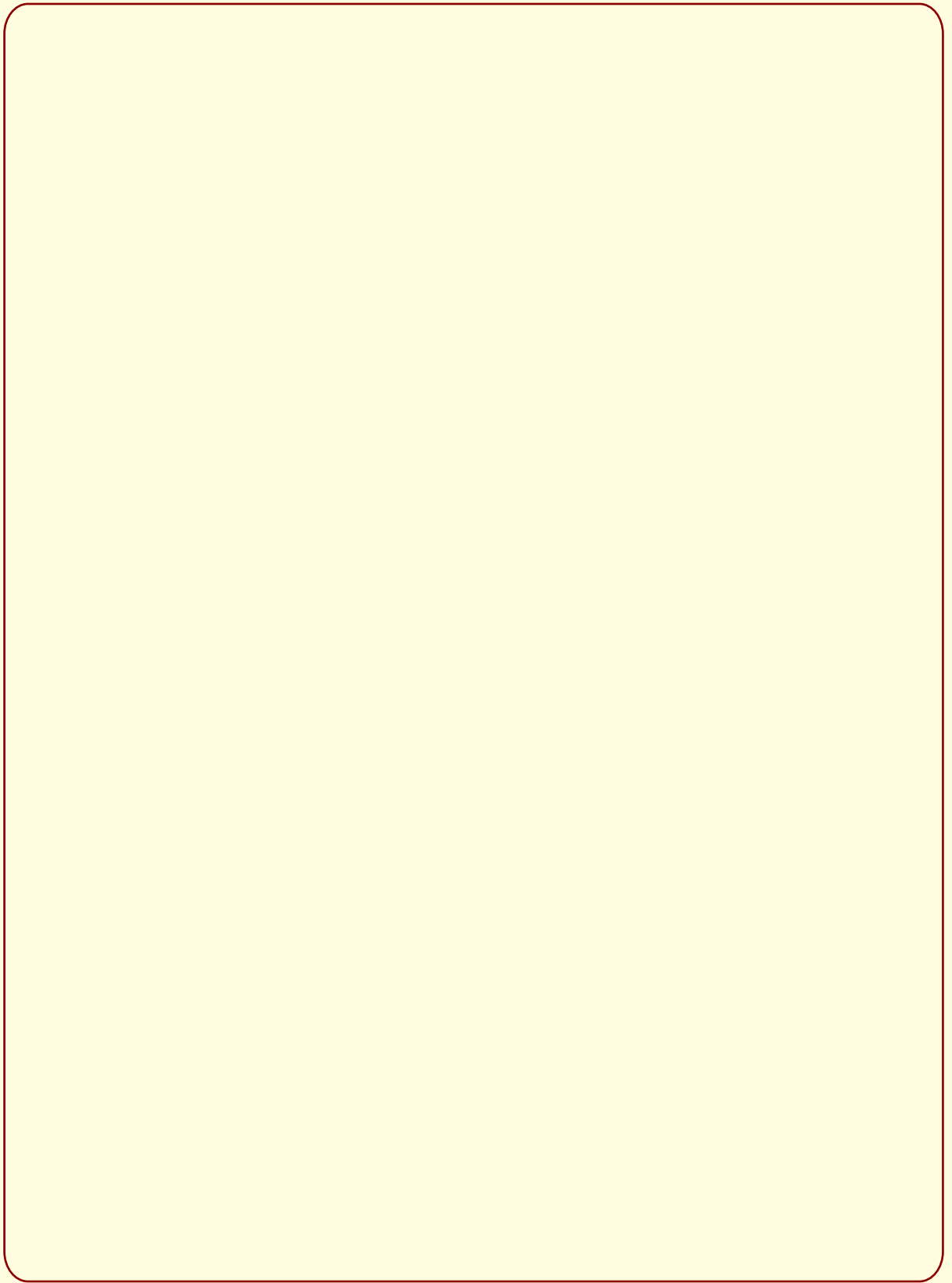
Village Development Plan - draw up looking at the big picture, integrating the different sectoral verticals of government (health, education, rural development, revenue etc) to map out the common future vision

- Tapping into the various existing schemes and programs of Central and State Government
- Drawn up by villagers themselves

(C) Aspirational

- No family **Below Poverty Line**
 - a. Quality Education and Skill Development opportunities
 - b. No one Job-less, vibrant **livelihood opportunities**
 - c. Vibrant Agriculture - adoption of modern agricultural practices **Drip Irrigation** ... Organic Farming ... Crop Diversification
 - d. Flourishing village industries - Art & Craft ... SMEs
- **Home for All** - enabled with **Toilet, Water, Power & Access.**
- **Power for All**
 - o Where possible from the State Grid ... if not, then Solar Power
- **Water for All**
 - a. Clean Drinking Water
 - b. Water to Farms - Irrigation & Water-Retention structure
- **Technology for All**
 - a. Long distance education
 - b. Tele medicine
 - c. eGovernance







Frequently Asked Questions on Saansad Adarsh Gram Yojana (SAGY)

1. What is the inspiration for Saansad Adarsh Gram Yojana (SAGY)?

Ideology of Gram Swaraj of Mahatma Gandhi is the inspiration for Saansad Adarsh Gram Yojana (SAGY)

2. What is the Goal of Saansad Adarsh Gram Yojana (SAGY)?

The goal of Saansad Adarsh Gram Yojana (SAGY) is to translate the comprehensive and organic vision of Mahatma Gandhi into reality, keeping in view the present context

3. What are the values that Saansad Adarsh Gram Yojana (SAGY) propagates?

The values that Saansad Adarsh Gram Yojana (SAGY) propagates are

- i. Adopting people's participation as an end in itself ensuring the involvement of all sections of society in all aspects related to the life of village, especially in decision making related to governance
- ii. Adhering to Antyodaya enabling the “poorest and the weakest person” in the village to achieve well-being
- iii. Affirming gender equality and ensuring respect for women
- iv. Guaranteeing social justice
- v. Instilling dignity of labour and the spirit of community service and voluntarism
- vi. Promoting a culture of cleanliness
- vii. Living in consonance with nature ensuring a balance between development and ecology
- viii. Preserving and promoting local cultural heritage
- ix. Inculcating mutual cooperation, self-help and self-reliance
- x. Fostering peace and harmony in the village community
- xi. Bringing about transparency, accountability and probity in public life
- xii. Nurturing local self-governance

xiii. Adhering to the values enshrined in the Fundamental Rights and Fundamental Duties of the Indian Constitution

4. What are the main objectives of Saansad Adarsh Gram Yojana (SAGY)?

The main objectives of Saansad Adarsh Gram Yojana (SAGY) are

- i. To trigger processes which lead to holistic development of the identified Gram Panchayats
- ii. To substantially improve the standard of living and quality of life of all sections of the population through
 - a. improved basic amenities
 - b. higher productivity
 - c. enhanced human development
 - d. better livelihood opportunities
 - e. reduced disparities
 - f. access to rights and entitlements
 - g. wider social mobilization
 - h. enriched social capital
- iii. To generate models of local level development and effective local governance which can motivate and inspire neighbouring Gram Panchayats to learn and adapt
- iv. To nurture the identified Adarsh Grams as schools of local development to train other Gram Panchayats

5. What are the challenges related to local level developments as revealed by past experiences?

Few challenges related to local level development are

- i. Inability to develop a shared vision of development over a longer period
- ii. Disconnect between development inputs delivered and the genuine needs of the community

- iii. Lack of participation of all sections of society, especially the marginalized and the aged
- iv. Focus on infrastructure and expenditure ignoring the social aspects and sustainable outcomes
- v. Reliance primarily on government grants and not emphasising community contributions and self help
- vi. Absence of organic convergence of different schemes
- vii. Unfair decisions regarding allocation of benefits to locations and households leading to alienation
- viii. Political partisanship perceived and real
- ix. Disregard of socio-cultural values of different sections of the community
- x. Existence of multiple power structures and absence of a reconciling mechanism
- xi. Ignoring environmental concerns for immediate gains
- xii. Prevalence of social evils like drinking, dowry, casteism, communalism and discrimination against women

6. In order to achieve the objectives of Saansad Adarsh Gram Yojana (SAGY), what should be the approach?

SAGY would be guided by the following approach:

- i. Leveraging the leadership, capacity, commitment and energy of the Members of Parliament (MP) to develop model Gram Panchayats.
- ii. Engaging with and mobilizing the community for participatory local level development.
- iii. Converging different government programmes, private and voluntary initiatives to achieve comprehensive development in tune with people's aspirations and local potential.
- iv. Building partnerships with voluntary organisations, co-operatives and academic and research institutions.

v. Focusing on outcomes and sustainability

7. What areas should Saansad Adarsh Gram Yojana (SAGY) activities should focus upon?

Saansad Adarsh Gram Yojana (SAGY) activities should focus on holistic development covering personal development, human development, social development and economic development of the citizens.

8. What activities can be taken up under the personal development of the villagers?

The activities that can be taken up under the personal development of the villagers are

- i. Inculcating hygienic behaviour and practices
- ii. Fostering healthy habits including daily exercise and games
- iii. Reducing risk behaviour- alcoholism, smoking, substance abuse, etc.

9. What activities can be taken up under the human development of the village?

The activities that can be taken up under the human development of the village are

- i. Universal access to basic health facilities consisting of health card, medical examination
- ii. Total immunization
- iii. Balancing the sex-ratio
- iv. 100% institutional delivery
- v. Improving nutrition status for all, with special focus on children, adolescent girls, pregnant women, and lactating mothers
- vi. Strong focus on the special needs of Persons With Disability (PWD), especially children and women
- vii. Universal access to education facilities up to Class 10th and retention
- viii. Conversion of schools into 'smart schools'. Smart schools will have IT

enabled classrooms, e-libraries, web based teaching and will make all students e-literate required for providing quality education

- ix. Adult literacy
- x. E-literacy
- xi. Village libraries including e-libraries

10. What activities can be taken up under the social development of the village?

The activities that can be taken up under the social development of the village are

- i. Activities for promotion of voluntarism like Bharat Nirman Volunteers
- ii. Building the capacity of the people to fully participate and contribute to local development
- iii. Activities for honouring village elders, local role models especially women, freedom fighters and martyrs
- iv. Activities for violence and crime free villages such as:
 - a. Setting up Citizen Committees
 - b. Sensitization, especially of youth
- v. Village sports and folk arts festivals
- vi. Having a village song to instil a sense of pride among the people
- vii. Celebrating 'Village Day'
- viii. Proactive steps for inclusion and integration of socially excluded groups, especially Scheduled Castes and Scheduled Tribes.

11. What activities can be taken up under the economic development of the village?

All the economic activities should focus particularly on lifting households out of poverty, for which organising and federating women SHGs, providing employment to all workers, and bringing about financial inclusion are very important. Few activities that can be taken up under the economic development of the village are:

- i. Promoting diversified agricultural and allied livelihoods, including livestock and horticulture, through:
 - a. Organic farming
 - b. Soil health cards
 - c. Crop intensification such as SRI
 - d. Setting up of seed banks
 - e. Collection and value addition to Non Timber Forest Produce, Livestock development including Gobar Bank, cattle hostel
 - f. Livestock development including Gobar Bank, cattle hostel
 - g. Micro-irrigation
 - h. Agro-service centres
- ii. Rural industrialization like:
 - a. Post-harvest technology applications
 - b. Micro-enterprises
 - c. Dairy development and processing
 - d. Food processing
 - e. Traditional Industries
- iii. Skill Development of all eligible youth for self-employment and placement
- iv. Village Tourism including eco-tourism

12. What activities can be taken up under environmental development of the village?

The activities that can be taken up under environmental development of the village are

- i. Activities for a clean and green village consisting of:
 - a. Providing toilets in each household and in all public institutions and ensuring their proper use

- b. Appropriate solid and liquid waste management
- ii. Roadside plantations
- iii. Tree plantation in accordance with local preferences in homesteads, schools and public institutions including green walkways
- iv. Social forestry
- v. Watershed management especially renovation and revival of traditional water bodies
- vi. Rainwater harvesting- rooftop as well as others
- vii. Reducing local pollution of air, water and land

13. What activities can be taken up under providing basic amenities and services in the village?

The activities that can be taken up under providing basic amenities and services in the village are

- i. Pucca houses for all houseless poor/poor living in kutcha houses
- ii. Drinking water, preferably treated piped water with household taps
- iii. Internal all weather roads with covered drains
- iv. All weather road connectivity to the main road-network
- v. Electricity connection to all households and street-lights including from alternative sources of energy, especially solar
- vi. Pucca infrastructure for public institutions- Anganwadis, schools, health institutions, Gram Panchayat Office and libraries
- vii. Civic infrastructure including community halls, buildings for SHG federations, playgrounds and burial grounds/crematoria
- viii. Village markets
- ix. Infrastructure for PDS outlets
- x. Micro mini banks /post offices/ATMs

- xi. Broadband connectivity and Common Service Centres
- xii. Telecom connectivity
- xiii. CCTVs in public places

14. What activities can be taken up under providing social security measures in the village?

The activities that can be taken up under providing social security measures in the village are

- i. Pensions for all eligible families- old age, disability and widow
- ii. Insurance schemes like Aam Aadmi Bima Yojana
- iii. Health insurance- RSBY
- iv. PDS- universal access to all eligible households

15. What activities can be taken to ensure good governance in the village?

The activities that can be taken up to ensure good governance in the village are

- i. Strengthening of local democracy through strong and accountable Gram Panchayats and active Gram Sabhas
- ii. E-Governance resulting in better service delivery
- iii. Provision of UIDAI cards to all
- iv. Ensuring regular and punctual attendance of government and panchayat staff
- v. Time bound service delivery in line with Department's Citizens Charter
- vi. Holding of Mahila Gram Sabhas before every Gram Sabha
- vii. Holding of a Gram Sabha at least 4 times a year
- viii. Holding of Bal Sabhas every quarter
- ix. Proactive disclosure of all information pertaining to the implementation of the programme in the public domain and through wall-writing, notice boards in the local language. This should necessarily include the list of beneficiaries, item-wise budgets and expenditure.

- x. Gram Panchayat acting as an information facilitation centre
- xi. Timely redressal of grievances filed by people, such that:
 - a. Grievances of all nature to be submitted to the Gram Panchayat / Charge Officer and dated receipt to be given
 - b. Grievances to be redressed within three weeks along with written reply
 - c. Institutionalization of regular open platforms for airing of grievances and their redressal, coordinated by the Gram Panchayat
- xii. Half yearly Social Audit of the programme implementation by the Gram Sabha facilitated by the Social Audit Units set up under MGNREGA

16. What are the possible strategies to convert the identified village into an Adarsh Gram ?

The possible strategies to convert the identified village into an Adarsh Gram are

- a. Entry point activities to energize and mobilize the community towards positive common action
- b. Participatory planning exercise for identifying peoples' needs and priorities in an integrated manner
- c. Converging resources from Central Sector and Centrally Sponsored Schemes and also other State schemes to the extent possible.
- d. Repairing and renovating existing infrastructure to the extent possible.
- e. Strengthening the Gram Panchayats and peoples' institutions within them
- f. Promoting transparency and accountability

17. How to identify the village to convert into Adarsh Gram?

The MP would be free to identify a suitable Gram Panchayat for being developed Adarsh Gram, other than his/her own village or that of his/her spouse.

Lok Sabha MP has to choose a Gram Panchayat from within his/her constituency and Rajya Sabha MP a Gram Panchayat from the rural area of a

district of his/her choice in the State from which he/she is elected. Nominated MPs may choose a Gram Panchayat from the rural area of any district in the country. In the case of urban constituencies, (where there are no Gram Panchayats), the MP will identify a Gram Panchayat from a nearby rural constituency.

18. What should be the ideal population of the Adarsh Gram?

Gram Panchayat would be the basic unit. It should have a population of 3000-5000 in plain areas and 1000-3000 in hilly, tribal and difficult areas. If these sizes are not available, Gram Panchayats of other sizes could be identified as far as possible approximating the laid down sizes of population.

19. How many Gram Panchayats should be selected for Adarsh Gram by each MP?

Primarily, the goal is to develop three Gram Panchayats as Adarsh Grams by March 2019, of which one would be achieved by 2016. Thereafter, five such Adarsh Grams (one per year) will be selected and developed by 2024.

20. What should be the focus of the Village Development Plan?

A Village Development Plan would be prepared for every identified Gram Panchayat based on the local context, potential and needs and with special focus on enabling every poor household to come out of poverty.

21. What activities can be taken up for social mobilization and environment building in the identified village?

For environment building and social mobilisation the MP himself/herself should involve the Gram Panchayat. Some of the activities which could be considered are:

- a. Interaction (charcha) with the Gram Sabha, Mahila Sabha, Bal Sabha
- b. Interaction (charcha) with occupational groups and local organisations, including youth clubs
- c. Organisation of cultural and sports events
- d. Wall writings, Shivirs, Padayatras, Nukkad naataks etc

- e. Painting and Literary Competitions on how the village could be made a model one.
- f. Demonstration of videos of best practices in village development

22. What activities can be done in the early stages of building Adarsh Gram?

A few suggested activities in the early stages of building Adarsh Gram are

- a. Having the community, including all elected representatives and government functionaries, take a collective pledge that the community will work towards its economic upliftment in a time bound manner so that no family in the village will languish below poverty line.
- b. Collectively reading out and reaffirming the fundamental rights and fundamental duties of the Indian Constitution.
- c. Organising Health camps
- d. Organising cleanliness drives
- e. Conducting animal health camps
- f. Intervention in Anganwadis to improve attendance and quality of service delivery
- g. Intervention in local schools improving attendance, enhancing quality of education, improving the quality of midday meals etc. in partnership with the PTAs.
- h. Planting of trees
- i. Revitalizing/organising SHGs
- j. Organising Rozgar Diwas under MGNREGA
- k. Improving Public Distribution System(PDS)
- l. Organisation of grievance redressal camps with the participation of the District Collector and key district level officers particularly relating to civil supplies, social welfare, land revenue etc.

23. What is the first step of the planning process?

Situation Analysis is the first step of the planning process

24. What is Situation Analysis in planning?

Situation analysis precedes planning and can be seen as the first step in planning. Situation analysis involves analysing a particular (developmental) problem situation, and in most cases is particularly related to a region. Situation analysis complements specific analysis of a problem, bringing in related frame conditions. It can therefore complement:

- target group analysis (including gender analysis)
- land use planning
- Institutional analysis

Situation analysis can be based on analytical/statistical methods of investigation or on participatory methods of appraisal or a mix of methods.

25. What are the purposes of base-line survey?

A baseline survey has two purposes. First is to identify details of the existing scenario in different areas of development so that improvements could be suitably bench-marked to this.

Second is to provide basic data on the deficiencies and gaps in infrastructure, amenities and services as well as the potential for future economic and human development.

26. What is participatory situation Analysis?

Participatory Situation Analysis is the process of analysing the situation through the local community involving trained facilitators. The key participatory techniques which could be used are social map, resource map and needs matrix

27. What is Social Mapping?

Social Map: It is a map, drawn by the local persons, particularly women, depicting households according to different categories, important institutions, physical and social infrastructure and other amenities.

28. What is Resource Mapping?

Resource mapping helps to understand the natural and physical resources at

the command of the village. This is also prepared by the local people and the map would show the following:

- ◇ Land use
- ◇ Water bodies
- ◇ Irrigation structures
- ◇ Physical layout of the land showing slopes, undulations, drainage patterns etc

The Resource Map would delineate the micro-watersheds and help identify the potential for agricultural development and natural resources management.

29. What is needs matrix?

Needs matrix is prepared with the involvement of a cross-section of the local households to rationally assess the collective needs of the village and their priorities.

30. What should be the role of GIS in Situation Analysis?

The data collected through the situation analysis should be captured on a GIS platform.

31. How the First stage of planning (situation Analysis) will be reviewed?

Review of situation analysis will be an exercise led by the MP jointly with the District Collector, the Gram Panchayat, and the community, to critically assess the performance that is, what the village has been able to achieve on its own and what it will definitely be able to complete in a reasonable period of time.

32. What is the second stage in planning?

The second stage in planning is the Strategy Setting.

33. How is Strategy Setting done?

Based on the review of the first stage, and data from the baseline survey and the participatory assessments, a select group of stakeholders, officials and experts could suggest the strategies for development and the activities needed to operationalise the strategies. In other words, the schemes and projects required would be outlined.

34. How will the resources for developing the Panchayats be mobilised?

The resources available for the development of Gram Panchayats will be mapped. Broadly, they could be classified as follows:

- i. Resources of fully tied schemes centrally sponsored and State- such as IAY, PMGSY etc
- ii. Resources which are partially tied and permit flexibility of use like MGNREGS, RKVY, NRLM, NHM, SSA etc.
- iii. Resources which are largely untied such as BRGF, MPLADS etc which permit a great deal of flexibility to fill in critical gaps as required. Local Area Development Scheme of MLAs may also be tapped, subject to their consent
- iv. Purely untied resources of the Gram Panchayats like own revenue, Central and State Finance Commission grants etc
- v. Resources which could be mobilised locally in cash, kind and labour
- vi. CSR funds.

The above categories of resources should be used in a convergent and integrated manner to generate maximum synergy. **In respect of Central Sector/Centrally Sponsored Schemes/programmes, the Ministries/Departments concerned will take appropriate action to make suitable changes in the guidelines to enable priority to be given to the Adarsh Gram.**

35. How should the resources be used for Adarsh Gram?

All the categories of resources should be used in a convergent and integrated manner to generate maximum synergy.

36. How the needs of the village will be finalised?

Finalisation of the needs is done through a two part process: the first part being consultations with the different stakeholders particularly women SHGs and farmer groups and the second part being the Gram Sabha discussions. In these fora, the summary of the results of the exercises done will be presented in a simple and clear manner and the needs and priorities finalised as normatively and unanimously as possible.

37. How the draft Village Development Plan (VDP) will be prepared?

A Working Group will be set up by the District Collector consisting of officials and outside professionals/experts to draw up the draft Village Development Plan on the basis of the needs prioritized by the people. The VDP includes the activities, contributions and should state the expected outputs and outcomes along with the timelines.

38. What is the procedure to get the clearance for VDP of Adarsh Gram?

The draft VDP will be presented to the Gram Sabha for discussion and clearance.

39. Who Approves the VDP of Adarsh Gram?

The Approval for VDP of Adarsh Gram will be done by the District level committee headed by the District Collector, in the presence of the MP duly considering his/her comments and suggestions. In these meetings of the District level committee, heads of concerned Gram Panchayats will also be invited. While approving the VDP, the committee will clearly indicate the phasing of different components with specific targets for three months, six months, nine months, one year and beyond.

40. What Should be the procedure to get the projectisation and sanctions of the approved plan activities of Adarsh Gram?

The components of the approved plan should thereafter be projectised by the departmental officers concerned, who should then get the administrative, financial and technical approvals as may be necessary under the guidelines of the respective scheme. The District Collector will personally coordinate this exercise to make it smooth and time-bound. He will be assisted by the Charge Officer

41. What are the measures taken for ensuring the transparency?

The details of all the processes and all the components of the approved plan covering the physical and financial aspects and the expected outputs and outcomes should be pro-actively disclosed and disseminated widely.

42. What are the time- lines to be followed for Adarsh Gram Programme?

The suggested Time- lines to be followed for Adarsh Gram Programme are:-

Item of work	Time from the date of launch (cumulative)
Selection of Gram panchayat	One month
Awareness generation on the scheme	Two months
Environment creation and social mobilisation	Three months
Initialisation of First Stage activities	Three months
Review of First Stage activities	Five months
Completion of preparation of VDP	Seven months
Completion of preparation of VDP	Seven months
Approvals and sanctions	Eight months
Activities to begin	Nine months
Review of progress of VDP at Gram Sabha level and District Level	One Year

43. What will be the role of Member of Parliament in SAGY?

The following are the roles of Member of Parliament in SAGY

- Identify and select the Gram Panchayat to develop as Adarsh Gram
- Engage with the community in the village and motivate them to take up development activities on their own according to their capacity
- Propagate the values of the scheme
- Initiate start-up activities to build up the right environment
- Facilitate the planning process
- Mobilise additional resources to the extent possible, particularly from CSR and philanthropies
- Fill up critical gaps in the plan using MPLADs funds
- Monitor the progress periodically and take the lead in sorting out issues and problems
- Proactively facilitate transparency and accountability in the programme implementation and help sort out public grievances

- Coordinate with the community to achieve the desired, non-tangible outcomes, particularly the social ones

44. What will be the institutional arrangement at the level of Government of India for implementation of SAGY?

At the national level, the nodal ministry for implementing this scheme will be the Ministry of Rural Development. For overseeing the implementation, there will be two national level committees. One will be headed by the Minister for Rural Development with the participation of the Ministers in charge of Planning, Programme Implementation and other key ministries as may be decided and also 6-8 members of Parliament from Lok Sabha and Rajya Sabha on a rotation basis.

The second committee will be headed by the Secretary of Rural Development with representatives from the following ministries/departments not below the rank of Joint Secretary:

- Panchayati Raj
- Planning
- Land Resources
- Women and Child Development
- Health and Family Welfare
- School Education
- Micro, Small and Medium Enterprises
- Drinking Water Supply and Sanitation
- Power
- New and Renewable Energy
- Telecom
- Information Technology
- Water resources
- Social Justice and empowerment

- Tribal Affairs
- Environment, Forests and Climate Change
- Agriculture
- Sports and Youth Affairs
- Other relevant ministries

The committee may co-opt experts in the key thematic areas of this scheme. It would be assisted by a small, focused, high impact secretariat comprising of three resource persons on contract.

45. What will be the tasks of the Committees?

The tasks of the Committee would be to:

- Monitor the process of identification and planning
- Review the implementation of the scheme
- Decide mechanism for concurrent monitoring and post project evaluation for which a web-based monitoring system will be developed, laying down standardised monitoring practices across states.
- Identify bottlenecks and problems, and initiate remedial action where necessary- including changes of the guidelines of this Scheme.
- Indicate specific resource support that each ministry will provide to build capacity across states
- Promote cross learning across States
- Disseminate best practices in village level development including through video and print
- Issue operational guidelines and advisories from time to time which may be item specific or pertaining to the scheme in general

46. What will be the institutional arrangement at state level for implementation of SAGY?

There has to be an Empowered Committee headed by the Chief Secretary consisting of the relevant Departments and including experts as required, with

at least two civil society representatives. The Secretary of the Rural Development Department of the State will be the member-convenor. Two full time resource persons on contract may be deployed to support the work of this state level committee.

47. What will the committee at the state level do?

The committee will meet at least once a quarter and perform the following tasks:

- Supplement the central SAGY guidelines and issue state specific instructions which take into account different state schemes. These must lay out the roles and responsibilities of functionaries at the GP, block, district and state level.
- Review Village Development Plans from across constituencies and suggest changes, if required to ensure that the key outputs are achieved within the stipulated timelines
- Review implementation and lay down monitoring mechanisms supplementary to the web-based monitoring system.
- Identify bottlenecks, and the technical and administrative support required and issue necessary instructions/ Government Orders from time to time.
- Coordinate with the committees at the national level as required
- Develop a time table for exposure visits to the model villages and design a state level plan for dissemination of best practices
- Design a grievance redressal mechanism for the scheme which will be put in place at the level of the Charge Officer and the district in accordance with scheme guidelines
- This Committee may interact with MPs, if necessary in small groups, to identify problems and sort them out.

48. What are the institutional arrangements at the District Level?

The District Collector will be the nodal officer for implementing SAGY. The District collector will conduct a monthly review meeting with representatives of the participating line departments. The Member(s) of Parliament concerned

will chair the review meetings. The heads of the GPs concerned will also be invited for these monthly meetings.

The District Collector will appoint a competent Charge Officer of sufficient seniority, for every Gram Panchayat who will coordinate the implementation at the local level and will be fully responsible and accountable for the implementation. The District Collector will also actively involve Prime Minister's Rural Development Fellows (PMRDFs) and identified professionals of the District Mission Management Units, of NRLM in the scheme, wherever they are there.

49. What are the responsibilities of District Collector?

The District Collector will be responsible for:

- Conduct of the baseline survey
- Facilitation of village level plan preparation
- Converging the relevant Schemes
- Coordination of scheme implementation across line departments
- Review of progress on a monthly basis and reporting to the State and Government of India.
- Adherence to grievance redressal and proactive disclosure norms laid down by the respective scheme guidelines
- Arrangement of frequent site visits to assess progress.

50. What are the broad areas of technologies and innovations that can be used in the implementation of SAGY?

- i. Space applications and remote sensing: This will be used in the planning and monitoring of the programmes. Assets will also be mapped using GIS. The State remote sensing agencies would provide necessary support.
- ii. Mobile based technologies - These are essentially for monitoring the programmes through geo-tagging. The NIC would provide the necessary modules and the support.
- iii. Agriculture related technologies and innovations - These could improve

productivity and add value to be sourced from the local Krishi Vigyan Kendra and the District ATMA.

- iv. Livelihood related technologies and innovations-These could be sourced from the National Innovation Foundation and the Bank of Ideas and Innovations set up by the Ministry through the State Rural Livelihood Missions.
- v. Appropriate building construction technologies -These would be developed using expert organisations which work with local material and local designs. The Ministry of Rural Development and Rural Housing Knowledge Network of IIT Delhi would provide the necessary back-up.
- vi. Road construction technologies This would be made available by The National Roads Development Agency of the Ministry of Rural Development.
- vii. Water supply and sanitation related technologies - The Ministry of Drinking Water and Sanitation would provide the technologies that are cost efficient and innovative.

The Ministry of Rural Development would prepare a compendium of relevant technologies and innovations and carry out a dissemination exercise specially aimed at Adarsh Grams.

51. What role can the private, voluntary and cooperative sectors play in the implementation of SAGY?

In the Implementation of SAGY private, voluntary and cooperative sectors which could help in:

- Providing technical assistance in planning and monitoring
- Making available relevant technologies for local adoptions
- Making investments/providing services for local economic development, either independently or to supplement Government efforts through:
 1. Training and capacity building local functionaries
 2. Skilling local youth to improve Employability

3. Providing market linkages to local products through standardization, quality assurance etc
4. Mentoring for personal and social development

52. Who will do the capacity building for the functionaries implementing SAGY?

Specially designed capacity building programme to be done by the National Institute of Rural Development and Panchayati Raj (NIRD & PR), Hyderabad through the SIRDs at the State level.

53. What will MoRD do for the capacity building of the functionaries in SAGY?

The Ministry of Rural Development would:

- i. Prepare detailed handbooks for operationalising the different components for the stakeholders.
- ii. Document and disseminate best practices related to innovative village development.
- iii. Set up a help-desk in the NIRD & PR to serve as a single point for clarification of doubts and for giving advice where necessary.
- iv. Identify the best performing Gram Panchayats for peer-group learning through twinning arrangements.

54. What would be the expected outcomes of the SAGY?

The expected outcomes of SAGY would be the following:

- Increased livelihoods/employment opportunities
- Reduction in distress migration
- Freedom from bonded labour, child labour and manual scavenging
- 100% registration of deaths and births
- Evolution of alternate dispute resolution system acceptable to all sections of the community
- Peace and Harmony
- Demonstration effect on other Gram Panchayats

55. What is the monitoring mechanism adopted in SAGY?

At the national level, a separate, real time web based monitoring system will be put in place for the scheme covering all aspects and components. The system would have the interface enabling the MP and other key stakeholders to log-in and give suggestions/comments, and even raise queries or complaints, which should be promptly responded to by the implementing authorities.

Every process taken under this programme, will be photographed and geo-tagged and made available in public domain. Similarly, photographs of all assets at different stages would be uploaded.

The outputs under each activity would be measured every quarter vis-à-vis the physical and financial targets set out in the Village Development Plan. Further, the core monitorable indicators of the 12th Five Year Plan would be utilised as appropriate. The outcomes will also be tracked from time to time to the extent possible.

56. What is the mechanism adopted for evaluation of SAGY?

A mid-term evaluation of performance would be conducted through a competent independent agency. Also a post-project assessment of performance and outcomes would be similarly undertaken.

57. Are there any incentives in the Implementation of SAGY?

The incentives are in the form of Awards and they are proposed to be given in the following categories:

- i. Best practices
- ii. Best Charge Officers
- iii. Best District Collectors
- iv. Best Adarsh Grams

58. How is the sustainability of Adarsh Gram ensured through SAGY?

Post project sustainability is expected to be achieved through the following:

- Continuing leadership and guidance of the MP

- Strong ownership and leadership of the Gram Panchayat and the village community with role clarity on operation and maintenance of the assets created under the programme.
- Involvement of the private sector in operation and maintenance of bigger assets like sewerage and large water supply schemes.
- Involvement of SHGs in the operation and maintenance of smaller community assets like vermin compost systems, small water supply schemes, nutrition centres, citizen service centres, libraries etc.
- Clear protocols in respect of departmental responsibilities in operation and maintenance to be laid down and agreed upon, upfront at the time of approval of projects under the Plan.





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